

2-Way Memo

Subject: EEO Training Evaluation

From : ADC/OTE

STAT

INSTRUCTIONS

Use routing symbols whenever possible.

SENDER (Originator of message):

Use brief, informal language.

Conserve space.

Forward original and one copy.

RECEIVER (Replier to message):

Reply below the message, keep one copy, return one copy.

DATE OF MESSAGE

10/4/85

ROUTING SYMBOL

[Redacted]

C/MTB/MATD

FOLD

MESSAGE

FOLD

John-- I have had several discussions with D/OEEO and DD/OEEO to negotiate the format and procedures for the EEO curriculum evaluation. I think we are close on these.

DD/OEEO says that mid-January is the earliest he believes OEEO can be ready for the panel review, due to OEEO people out on recruiting trips, etc.

I think they can meet the timing for a mid-January panel review, followed by a presentation to the Curriculum Committee in February.

[Redacted]

REPLY

	DATE OF REPLY	ROUTING SYMBOL
To :	SIGNATURE OF REPLIER	
	TITLE OF REPLIER	

2. RETURNED TO ORIGINATOR

5027-107

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